



Village of Fort Simpson

EMPLOYMENT OPPORTUNITY

VISITOR INFORMATION CENTRE MANAGER

The Visitor Information Centre Manager is responsible for providing effective visitor information services at the Fort Simpson Visitor Information Centre. The VIC Manager is responsible for planning, development, and implementation of tourism services.

FULL-TIME TERM POSITION

- Seasonal
- May include shift work, evenings, and weekends

QUALIFICATIONS

- A Minimum of grade 12 or equivalent; a combination of education and experience may be considered
- Must be able to endure physical activity (walking, raking, etc.)
- Excellent verbal, analytical, organizational, and written skills
- Must be able to work independently
- Experience supervising staff
- Must possess good management skills
- Must possess good computer skills

SALARY

- This is a unionized position and is compensated at Range 5 (\$28.92-\$31.91/hr).

CLOSING DATE

- Open until filled

APPLICATIONS/RESUMES TO:

Mail: Village of Fort Simpson
PO Box 438, Fort Simpson, NT, X0E 0N0

Fax: 867-695-2005

Email: mgast@fortsimpson.com

In Person: Village Office, 10005 100th Street

ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED